



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | | |
|---|--|---|
| 1. Name of the Institution | | LINGAYA'S LALITA DEVI INSTITUTE OF MANAGEMENT AND SCIENCES |
| Name of the head of the Institution | | DR. K. K. GARG |
| Designation | | Director |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 01126651112 |
| Mobile no. | | 9811434276 |
| Registered Email | | director.ldims@gmail.com |
| Alternate Email | | mishrpranav@gmail.com |
| Address | | 847-848, LINGAYA'S LALITA DEVI INSTITUTE OF MANAGEMENT & SCIENCES, MANDI ROAD, MANDI NEW DELHI - 110047 |
| City/Town | | NEW DELHI |
| State/UT | | Delhi |

| Pincode | 110047 | | | | | | | | | | | | | | | | | | |
|---|---|---------------------------------------|-----------------------|-------------|-------------|---|-------|------|---|-----------------|---------------------------------------|-------------|-----------|---|---|------|------|-------------|-------------|
| 2. Institutional Status | | | | | | | | | | | | | | | | | | | |
| Affiliated / Constituent | Affiliated | | | | | | | | | | | | | | | | | | |
| Type of Institution | Co-education | | | | | | | | | | | | | | | | | | |
| Location | Rural | | | | | | | | | | | | | | | | | | |
| Financial Status | private | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | DR. PRANAV MISHRA | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | 01126651112 | | | | | | | | | | | | | | | | | | |
| Mobile no. | 9811434276 | | | | | | | | | | | | | | | | | | |
| Registered Email | director.ldims@gmail.com | | | | | | | | | | | | | | | | | | |
| Alternate Email | mishrpranav@gmail.com | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | https://lldims.org.in/ | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | Yes | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | https://lldims.org.in/ | | | | | | | | | | | | | | | | | | |
| 5. Accreditation Details | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.20</td> <td>2017</td> <td>30-Oct-2017</td> <td>29-Oct-2022</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accreditation | Validity | | Period From | Period To | 2 | A | 3.20 | 2017 | 30-Oct-2017 | 29-Oct-2022 |
| Cycle | Grade | CGPA | Year of Accreditation | Validity | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | |
| 2 | A | 3.20 | 2017 | 30-Oct-2017 | 29-Oct-2022 | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | 25-Jan-2012 | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | | | | Quality initiatives by IQAC during the year for promoting quality culture | | | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | | | | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | | | |
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |

| | | |
|--|------------------|-----|
| IQAC Orientation for new batch | 17-Aug-2019 1 | 289 |
| IQAC National Seminar on RESEARCH METHODOLOGY & DATA ANALYSIS USING SPSS | 14-Nov-2019 3 | 115 |
| IQAC Workshop on Breaking Mental Barriers & Confidence Building | 03-Feb-2020 1 | 118 |
| IQAC Workshop on Ride the Digital Wave | 05-Feb-2020 1 | 112 |
| IQAC Workshop on Usage of Social Media as a Tool | 01-May-2020 1 | 120 |
| IQAC Workshop on Role of Youth in Eco Development | 16-May-2020 1 | 113 |
| IQAC Workshop on Immunity Enhancement through Yoga | 22-May-2020 1 | 122 |
| IQAC Workshop on How to get Placement & Internship Opportunities during lockdown | 26-May-2020 1 | 130 |
| IQAC Workshop on Open Educational Resources | 20-Jun-2020 1 | 125 |
| IQAC Workshop on Future of Entrepreneurship in Finance & Banking | 24-Aug-2020 1 | 135 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---------------------------------|---------------------|----------------|-----------------------------|--------|
| LLDIMS | NATIONAL CONFERENCE | IP UNIVERSITY | 2020 2 | 150000 |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

| | |
|--|---------------------------|
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | Yes |
| If yes, mention the amount | 150000 |
| Year | 2020 |

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized National Conference, Workshop Organized NAAC Sponsored Workshop Paper Published in UGC Listed Peer reviewed Journals Ranked 5th in Delhi NCR by India Today, Rank 5th by TimesBSchool, Rank 46th India best best college and 4th Rank in Delhi NCR by India today.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|------------------------------------|--|
| Governance and Leadership | Restructured IQAC Team; Regular Meeting & Audits |
| Research, Innovation and Extension | Research Publications Number: 53 |
| View File | |

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| NAAC | 04-Oct-2017 |

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

03-Oct-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

| | |
|--|----------------------|
| Date of Submission | 04-Mar-2018 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | We are using Schoofi |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

• At U.G. level Institute imparts professional education in the field of Management (BBA), Commerce (B.Com(Hons.)), Journalism and Mass Communication (BA(J&MC)) and Education (B. Ed). • Value addition courses such as Personality Development & Entrepreneurship Skill Development Programme is added for the all around development of the students. • The Curriculum designed by Guru Gobind Singh Indraprastha University(GGSIPU) is in such a manner that they are interdisciplinary like Environmental studies and Personality Development Programmes in BBA and BA(J&MC) etc. to foster a holistic development of the students. • To instill a deep and abiding sense of the social and moral values, different festivals are organized enabling them to work independently as well as in groups. • Training & Placement Cell, Physical education and sports, Academic and Career Counseling Cell, Welfare Committee, E-governance cell, Entrepreneurship cell and Grievance Cell etc are additional bodies which keep the students engaged in various creative and socially useful activities for their development. • Overall, the Institution has always aspired to maintain excellent standards in the field of academic & extra curricular activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|------------------------------------|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|------------------------------------|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--|-------------|----------------|
| | | |

Number of Students

Nil

Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------------------|----------------------|-----------------------------|
| WORKSHOPS SEMINARS | 21/11/2019 | 325 |
| FDP | 11/12/2019 | 245 |
| REFRESHER COURSE ON LIFE SKILLS | 14/01/2020 | 125 |
| View File | | |

1.3.2 – Field Projects / Internships undertaken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--------------------------|---|
| BBA | MANAGEMENT | 55 |
| BA (Journalism) | JOURNALISM | 52 |
| BCom | COMMERCE | 39 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|--|
| <p>The Institute obtains feedback on curriculum from employers and industries on occasional basis and suggestions made by them are being forwarded to the Board of Studies for necessary actions. Whenever the University demands representation from the institutions we send our representative with feedback received from students, parents and industries. The members of Board of Studies are academic peers who look into the suggestions and forward to GGSIPU for necessary alterations and additions in curriculum. As the alumni association has been already formed, we also solicit their suggestions on the curriculum from time to time. Meeting with Class Representatives regularly to assure quality of the study materials as well as class conduct. The feedback is analysed by the top management and HoDs and future actions are regularized on the basis of that.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION**2.1 – Student Enrolment and Profile**

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| | | | | |

| | | | | |
|---------------------------|------------|-----|-----|-----|
| BEd | EDUCATION | 100 | 100 | 100 |
| BCom | COMMERCE | 60 | 60 | 55 |
| BA (Journalism) | JOURNALISM | 120 | 120 | 86 |
| BBA | MANAGEMENT | 180 | 180 | 100 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 341 | Nil | 79 | Nil | 79 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 79 | 79 | 65 | 4 | 4 | 79 |
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, the institution publishes its updated prospectus and academic calendar every year for integrated information concerning to all departments of LLDIMS. The Institute has a structured support and mentoring mechanism with director and head of the respective departments BJMC, B.Com, BBA, Mentoring programs are often considered because of the positive effect. Although mentoring systems are not new to academia, LLDIMS have developed nontraditional mentoring approaches to address specific students. Every year first year students are divided equally among teachers and a list of mentors and mentees are prepared. We have a mentorship form, which is to be followed in mentoring. Teachers meet the students periodically, minimum twice in a semester, and if students request for meetings.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 975 | 79 | 1:20 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 5 | 5 | Nil | 5 | Nil |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from | Designation | Name of the award, fellowship, received from |
|---------------|--|-------------|--|
|---------------|--|-------------|--|

| | | | |
|-------------------|---|-----|------------------------------------|
| | state level, national level, international level | | Government or recognized bodies |
| 2020 | Nil | Nil | Nil |
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|--------------------|----------------|----------------|--|---|
| BA (Journalism) | 024 | 1ST SEMESTER | 08/08/2019 | Nil |
| BCom | 888 | 1ST SEMESTER | 08/08/2019 | Nil |
| BEd | 021 | 1ST SEMESTER | 08/08/2019 | Nil |
| BBA | 017 | 1ST SEMESTER | 08/08/2019 | Nil |
| No file uploaded. | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

CIE is followed as per university regulations.. Internal Evaluation system is based on continuous assessment through internal exams presentations, Assignment, Case studies, Role play, One to One interaction, attendance etc. CIE Marks for a paper is out of 25. To remove any kind of ambiguity, the teachers publish the internal marks under each category on the software used by the institute that is SCHOOFI. The students are well aware of their scores.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In the beginning of every year, Academic calendar is prepared by Guru Gobind Singh Indraprastha University. Keeping in line with this calendar and the college prepares a calendar which also includes college specific activities like Arts Day, Sports Day, College Day, Zeal and so on. While the University calendar is circulated teachers and uploaded on the website, hard copies of the college calendar is provided to all students.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://lldims.org.in/>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|--------------------|--------------------------|---|---|-----------------|
| 888 | BCom | COMMERCE | 51 | 51 | 99 |
| 024 | BA (Journalism) | JOURNALISM | 87 | 87 | 99 |
| 021 | BEd | EDUCATION | 100 | 100 | 100 |

| | | | | | |
|-------------------|-----|------------|----|----|----|
| 017 | BBA | MANAGEMENT | 68 | 68 | 99 |
| No file uploaded. | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

| |
|---|
| https://lldims.org.in/ |
|---|

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|------------------------------------|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|------------------------------------|-------------------|------|
| No Data Entered/Not Applicable !!! | | |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|------------------------------------|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|------------------------------------|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| No file uploaded. | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|------------------------------------|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------------------|-------------------------|
| No Data Entered/Not Applicable !!! | |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|------------|-----------------------|--------------------------------|
| National | B.Ed. | 2 | 3 |
| International | B.Ed. | 16 | 4 |

| | | | |
|---------------------------|------|---|---|
| National | BJMC | 3 | 4 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| | |
|---------------------------|-----------------------|
| Department | Number of Publication |
| B.COM | 1 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 4 | 3 | 2 | 1 |
| Presented papers | 3 | 1 | Nil | Nil |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|-------------------|-----------------|------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|--------------------|---|----------------------|--|--|
| Swachh Bharat | LLDIMS | Swachh Bharat | 25 | 55 |
| Gender Issue | LLDIMS | Gender Issue | 20 | 35 |
| No file uploaded. | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|------------------------------------|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|------------------------------------|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|------------------------------------|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 1600000 | 1800000 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Seminar halls with ICT facilities | Newly Added |

| | |
|-------------------|-------------|
| Others | Newly Added |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Schoofi | Fully | 10.1 | 2019 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|-----|-------------|-----|-------|-----|
| | | | | | | |
| Text Books | 200 | 100 | 500 | 200 | 700 | 300 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 300 | 2 | 4 | 2 | 1 | 2 | 2 | 2 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 300 | 2 | 4 | 2 | 1 | 2 | 2 | 2 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 20 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 100000 | 80000 | 500000 | 250000 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Our Policy Manual covers all procedures with regard to the use of the facilities in the college. The Student handbook talks about some of these procedures. Every year, the incoming students have an induction programme in which they are introduced to the college policies and procedures. Students are taken to the library and the different facilities of the college and are explained rules and regulations for using these facilities.

<https://lldims.org.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | Nil | Nil | Nil |
| Financial Support from Other Sources | | | |
| a) National | Nil | Nil | Nil |
| b) International | Nil | Nil | Nil |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| Bridge Courses | 17/09/2019 | 48 | LLDIMS |
| Personal Counselling and Mentoring | 12/10/2020 | 125 | LLDIMS |

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--------------------|--|--|--|---------------------------|
| 2019 | CTET (B.Ed.) | 25 | 7 | 7 | 7 |

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 6 | 6 | 7 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|-------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2020 | 5 | B.COM | COMMERCE | ICAI | CA/CS |
| 2020 | 12 | B.ED. | EDUCATION | DU | M.ED. |
| 2020 | 8 | BAJMC | JOURNALISM | IIMC | MJMC |
| 2020 | 10 | BBA | MANAGEMENT | JIMS VASANT KUNJ | MBA |
| No file uploaded. | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| No Data Entered/Not Applicable !!! | |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-------------------|----------|------------------------|
| ANUGOOJ Nill | NATIONAL | 210 |
| ZEST 2019 Nill | NATIONAL | 1150 |
| ZEAL 2020 Nill | NATIONAL | 1200 |
| No file uploaded. | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

We have constituted students committees for organizing different events/activities. They are actively involved in promoting and maintaining cultural, sports, annual fest, students awareness programmes, taking care of

academic development and alumni associations.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES WE ORGANIZE ALUMNI MEET IN MONTH OF APRIL.

5.4.2 – No. of enrolled Alumni:

800

5.4.3 – Alumni contribution during the year (in Rupees) :

11000

5.4.4 – Meetings/activities organized by Alumni Association :

We have programmes where Alumnis are invited to the college to interact with students. Regular meetings and Communication with the alumnis are handled by the respective departments as well as the Committee for Alumni Association.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

IQAC was given full authority to envisage, implement and monitor programmes aimed at raising the overall quality of the institution. Various sub committees were formulated under the auspices of IQAC and these committees were assigned to plan and carry out various activities throughout the academic year. In brief IQAC formulated the entire plan for the academic year and implemented the same through its sub committees. The institute has set up committees like Controls Committee and Discipline Committee that as the Heads of Departments a higher authority and various faculty members and students as heads and sub heads.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--|---|
| Industry Interaction / Collaboration | Admission of the students is completely on the basis of the Common Entrance Test conducted by GGSIPU. |
| Library, ICT and Physical Infrastructure / Instrumentation | An indepth library training and induction programmes were given to all the new comers. The speeds of the broadband facilities were significantly increased. An existing building space was converted into four fully furnished classrooms with ICT facilities |
| Research and Development | A full fledged research cell is functioning in the college since Research is a prominent focus at LLDIMS. The research cell continuously strives for the quality maintenance in |

| | |
|----------------------------|---|
| | the field of research. |
| Examination and Evaluation | Skill assessment measures were implemented as a part of internal assignments. Practices such as Open book exams, extempore seminar presentations etc were adapted by different teachers in different departments. |
| Teaching and Learning | The emphasis were increased on field oriented learning, exposure visits, extension lectures, interaction with alumni who are established in the field of academics etc. The students were provided references to further reading materials in connection with the syllabus and were encouraged to pursue the same |
| Curriculum Development | The effective implementation of the curriculum is achieved through Classroom teaching, Seminars, Study tours, Projects, Student presentation, industrial visits, assignments, Communication skills Debate, Essay and Quiz competitions. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--|
| Planning and Development | Official Whatsapp groups were formed at different levels to facilitate an informal yet effective mode of planning of activities. We also have an application named Schoofi for better communication among students, Faculty and parents. |
| Administration | Digital signature of the Director and Additional Director for payment, allowances of employees and other administrative work. The transport facility of the institute is also maintained through schoofi for example: Live tracking. |
| Student Admission and Support | All procedures related to the admission procedure were promptly uploaded in the college website. The resources covered by the digital library were increased significantly to cater to the ever increasing requisites of todays competitive world. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial | Name of the professional body for which membership | Amount of support |
|------|-----------------|---|--|-------------------|
| | | | | |

| | | | | |
|-------------------|----------------------|--|-----------------|-----|
| | | support provided | fee is provided | |
| 2020 | Ms. Anshu Srivastava | The art and science of research publications | LLDIMS | 400 |
| 2020 | Ms. Bhawna Gambhir | Business Finance Foundations | LLDIMS | 500 |
| 2019 | Dr. Shikha Gupta | Art of Effective Teaching | LLDIMS | 400 |
| No file uploaded. | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|-------------------|--|---|-----------|---------|---|---|
| 2019 | Nil | Nil | Nil | Nil | Nil | Nil |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 78 | 78 | 34 | 32 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|----------|--------------|----------|
| 0 | 0 | 0 |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Annual and half yearly audits are conducted regularly in the institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| | | |

| | | |
|-------------------|---|---|
| Nil | 0 | 0 |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|-----------------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Affiliated University | Nil | Nil |
| Administrative | Yes | Affiliated University | Nil | Nil |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|--|
| 1. Representation in the governing council. 2. Representation in the IQAC. 3. Financial assistance and scholarships provided for students. |
|--|

6.5.3 – Development programmes for support staff (at least three)

| |
|---|
| Stress Management Class by Dr. Sangeet Sharma(NLP) |
|---|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|---|
| 1. A strong framework was introduced to facilitate better coordination of the Inter disciplinary work. 2. |
|---|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | Yes |
| c) ISO certification | Yes |
| d) NBA or any other quality audit | Yes |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|---|-------------------------|---------------|-------------|------------------------|
| 2020 | IQAC Workshop on Breaking Mental Barriers Confidence Building | 03/02/2020 | 03/02/2020 | 06/02/2020 | 118 |
| 2020 | IQAC Workshop on Usage of Social Media as a Tool | 01/05/2020 | 01/05/2020 | 02/05/2020 | 120 |

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|-------------|-----------|------------------------|------|
| | | | Female | Male |
| No Data Entered/Not Applicable !!! | | | | |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| Percentage of power requirement of the university is met by the renewable energy sources. |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|----------------------------|--------|-------------------------|
| Ramp/Rails | Yes | 3 |
| Rest Rooms | Yes | 1 |
| Any other similar facility | Yes | 2 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |
| No file uploaded. | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|--|---------------------|--|
| Departmental wise professional code of conduct | 09/03/2020 | All 4 Departments have prepared a Code of Ethics document issued by professional bodies in their respective disciplines. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

| |
|---|
| <ul style="list-style-type: none"> • Plasticfree Campus • Waste Segregation initiatives • Solar Power • Biodiversity initiatives • Commemoration of Environment related days |
|---|

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The institute is regularly working in its commitment to engaging in marketing, recruitment and student support practices that are truthful, ethical and transparent and which meet with the highest levels of professionalism.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://lldims.org.in/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institute works well in compliance with the university norms as well as contributes its best to student upliftment.

Provide the weblink of the institution

<https://lldims.org.in/>

8.Future Plans of Actions for Next Academic Year

Institute located in urban area serving all upper, middle and lower class students. Well Maintained Infrastructure, Departmental Library, ERP system, smart classrooms Organized National and International level seminars, conferences, workshops for students and faculty development Transport Facility available across Delhi, NCR Department is planning to start M.Ed. and B.P.Ed. courses in future